

MORRO BAY HARBOR FESTIVAL

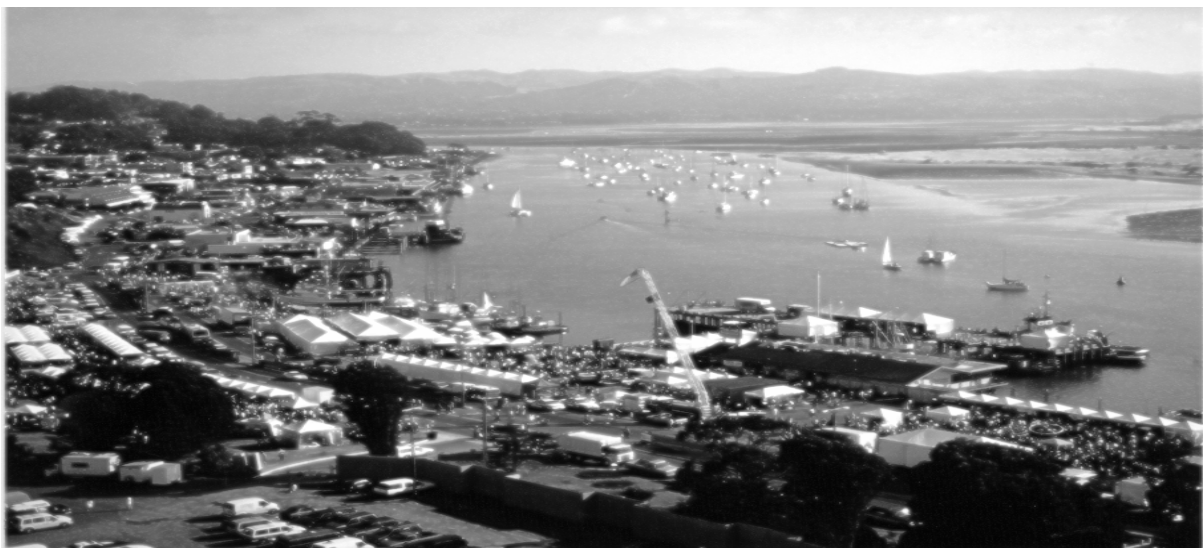
October 3 & 4, 2009
NONPROFIT

EXHIBITOR APPLICATION

Deadline ~ August 1st

HOIST YOUR SALES! We invite you aboard the twenty-eighth annual Morro Bay Harbor Festival for the weekend of October 3rd and 4th, 2009 to exhibit information about your nonprofit organization and to celebrate one of the few active fishing villages on the west coast. The nonprofit event draws approximately 25,000 visitors from throughout California. Visitors are also here to catch the flotilla of family-oriented attractions—such as the 35-ton Sand sculpture Spectacular, the Maritime Heritage Pavilion, live entertainment, and an armada of other events and activities, including the Wine and California Cuisine Pavilion, commercial fishermen's "Albacore & More" barbeque, arts & crafts, commercial sales & food booths!

Proceeds from the Festival are shared with more than 40 local nonprofit organizations that help crew the event.



Nonprofit Exhibitor Application

DATE: Oct.3 & 4, 2009, Sat. & Sun. from 10 a.m. to 6 p.m.

PLACE: On the waterfront, north of the Beach Street and Embarcadero intersection. Asphalt surface.

FEES: FOR INFORMATION-ONLY and Raffle EXHIBITS a limited number of information-only and raffle nonprofit spaces are available at no charge. Exhibitors must provide their own canopy or rent a canopy from the Festival (see below). **A refundable security deposit of \$100 must be enclosed with application.** The deposit will be refunded in full, to exhibitors in good standing, by Oct. 31, 2009.

CANOPIES & RENTALS: To rent a canopy or additional sides, tables or chairs, please call 805-772-1155 before September 1. Power is available for an additional \$60 for information only exhibits. Please specify your requirements on the Exhibitor Application form attached. (Special electrical hookups may be subject to an additional fee.)

SELECTION PROCESS: Approval of applications is at the discretion of the Exhibitor Committee, which may limit the number of participants in some categories in the interest of keeping the show balanced. Selection is based on the description provided and/or familiarity with the exhibit if the applicant is a prior exhibitor. Photos (and website addresses) are welcome, though not required. Preference is given to exhibitors with attractive, festive displays. Creative exhibit displays that enhance the Festival's nautical theme and waterfront setting are strongly encouraged. Exhibitor applications will be responded to on an ongoing basis.

SETUP: After 3 p.m. on Friday, Oct.2 and/or between 7 a.m. and 9 a.m. on Saturday, Oct.3. **All Booths must be removed by 9pm on Sunday, Oct. 4.**

RULES & REGS: Exhibitors will set up and staff their own displays and handle their own sales. *Displays must be set up by 9 a.m. each day and remain open until 6 p.m.* **NO VEHICLES ALLOWED ON SITE AFTER 9:00 A.M.** Overnight security is provided, although each exhibitor is responsible for securing his or her own display. The Festival cannot be responsible for loss or damage. **NO PETS ALLOWED.** Only works as described in your application may be sold. The City requires you to post your resale permit on your booth.

CANCELLATION: You may request a complete refund of fees IF WRITTEN NOTIFICATION IS RECEIVED BY THE FESTIVAL BY SEPTEMBER 1. After that date, no refunds will be issued.

ACCOMMODATIONS LODGING: reservations should be made as soon as possible, as motels fill up quickly for this weekend. The onsite Bayfront Inn motel is offering a Festival weekend package for Festival personnel, exhibitors and sponsors. Call 805-772-5607 for details. To make campground reservations, call 800-444-7275. For general lodging information on Morro Bay motels, campgrounds and RV parks call Morro Bay Chamber of Commerce at 800-231-0592 or 805-772-4467.

EVENT MANAGEMENT: The Morro Bay Harbor Festival is produced by Morro Bay Harbor Festival Inc., a nonprofit, community-benefit corporation. Proceeds from the event are shared with community organizations that donate volunteer time to the event. Since 1987, the Festival has disbursed almost \$410,000 among participating nonprofit groups.

DEADLINE: AUGUST 1: A late fee of \$25 is due with applications postmarked after September 1, & only payment with cash, cashier's check, credit card, or money order will be accepted. **NO CANOPY ORDERS AFTER SEPT. 21, 2009**

FOR MORE INFORMATION: Please call: 805-772-1155, 800-366-6043 or Fax 805-772-2107

WEBSITE: WWW.MBHF.COM

Email: officemgr@mbhf.com

**** KEEP THIS PAGE FOR YOUR RECORDS****

Nonprofit Exhibitor Application

Your Name _____
 Organization Name _____
 Street Address _____
 City, State, Zip _____
 Phone Number _____
 Website/Email _____

If selling see applications for Commercial Sales, Arts/Crafts or Commercial Food.

CATEGORY OF YOUR WORK Check as many as applicable

- Raffle/Ticket Information only
 Demonstration Display

Please describe ALL WORK you will be showing in detail. Add second sheet if necessary. _____

I will require electricity: Yes No

If yes, describe your requirements: Indicate amps, watts, volts, single-phase, 3-phase, etc. You must provide extension cords (14 gauge) plus any plugs.

ENCLOSURE CHECKLIST

- Check made payable to Morro Bay Harbor Festival.
 Photos (optional) of display and/or products. All photos labeled with name and address.
 2 long (#10 or larger) stamped self-addressed envelopes.
 SIGNED EXHIBITOR AGREEMENT (below).

EXHIBITOR AGREEMENT

I understand that I assume all risks for loss, theft, damage, liability, injury, cost or expense that I may incur during the 2009 Morro Bay Harbor Festival, and further agree that I will save, defend and hold harmless Morro Bay Harbor Festival Inc. and the City of Morro Bay and their directors, officials, volunteers, employees and agents from any claims, loss, liability, damage or cause of action, including attorneys' fees, that I may incur, suffer or be required to pay in the course of my participation as an exhibitor in the Festival. I further assume full responsibility for the safety and insurance of my own exhibit, for all sales tax occasioned by its use, and for picking up any and all trash in the area assigned to me. I further understand and agree to the following rules:

- To conspicuously display a copy of my seller's permit at my exhibit space. (If I am not offering for sale anything that is subject to sales tax, I will provide the Festival with a written statement to that effect, along with my driver's license number.)
- To only exhibit products or services suitable for a family-oriented event.
- To park in the designated parking area assigned to me and to conform to all entry and exit traffic patterns on event days.
- To NOT allow PETS loud audio equipment or alcoholic beverages within or around my assigned space.
- To not exceed my assigned space size.
- To not infringe on walkways, neighboring booth spaces, or move to another location without official permission.

I also understand that refunds will not be granted after September 1, 2009 and that entry fees are nontransferable without written Festival authorization. I certify that the information on my application is true and correct, and that I have read the above rules, and all other rules and regulations herein, and understand and agree to abide by them.

VENDOR FEE ENCLOSED as indicated below.
 Checks made payable to Morro Bay Harbor Festival.

EXHIBIT FEES - IF POSTMARKED BY AUG 2	
\$25 LATE FEE IF POSTMARKED AFTER AUG. 1	
\$100 REFUNDABLE DEPOSIT, IF APPLICABLE	\$
SUBTOTAL	\$
\$60 ELECTRICAL FEE IF APPLICABLE	
CANOPY RENTAL 10' x 10' ADD \$130	\$
SUBTOTAL	\$
ADD'L FEES/RENTALS Describe below	
	\$
	\$
TOTAL	\$

Credit Card: (Circle) Visa MasterCard

Card Number: _____

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Expiration: _____

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Card Holder Name _____

V-Code _____ Billing Zip Code _____

You may also call in your information to:
805-772-1155, 1-800-366-6043 or Fax 805-772-2107

 Signature Date

MAIL TO ATTN: NONPROFIT EXHIBITS
 MORRO BAY HARBOR FESTIVAL
 895 NAPA AVE, SUITE A-3
 Morro Bay, CA 93442